SUMMER SABBATICALS
BU-PP 714

I. POLICIES

Full-time faculty members who are (a) tenured, (b) on the tenure track, or (c) classified as Permanent Lecturers are eligible to apply for summer sabbaticals. Projects for these sabbaticals should meet one or more of the following criteria:

1. The improvement of professional competence related to courses one teaches or will teach;

2. Work on a scholarly or creative project; and/or

3. The development of materials to be used in a course that is being taught or a course that will be taught.

Faculty members will ordinarily earn 20 percent of the contract salary, although this may vary in some circumstances.

After receiving summer sabbaticals, faculty members are eligible to reapply for subsequent summer sabbaticals.

Since the purpose of this program is to assist the Baylor faculty, anyone taking a summer sabbatical must return to teach at Baylor for at least one academic year following completion of the sabbatical. Should the faculty member not fulfill this requirement, he or she will be required to reimburse Baylor an amount of money equal to the salary received during the summer sabbatical.

II. PROCEDURES

Applications for summer sabbaticals are submitted to the dean's office for review by the dean and/or sabbatical committee in the first week of the October preceding the summer of the sabbatical, and recommendations from the deans are due to the Provost by the third week in October.

The Provost will notify the deans of the award decisions by mid-January, and the deans will notify all applicants and their department chairs by the end of January. In the fall semester following the sabbatical, the recipients are required to submit written reports to their deans on the work completed during the sabbatical. The deans will transmit the written report to the Provost.

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